

**TOWN OF CHARLESTOWN  
SELECTBOARD WORKSHOP  
JUNE 12, 2019**

Selectboard Present: Steve Neill, Chair; Albert St. Pierre, Jeffrey Lessels  
Staff Present: Jessica Dennis, Keith Weed

Meeting was called to order at 8:00 AM.

The Selectboard met at the Town Offices, had a brief discussion about the locations that needed to be visited: Breakneck Hill Road, Scenic Hill Road and Halls Pond Rd, and then drove to each location to view how the issues should be addressed.

30 Breakneck Hill Road: The resident has concerns about the water run off coming down the hill in front of his house. The Water/Wastewater Department has just completed work on this road and Highway Dept has budgeted funds to now repair the Road. Mr. Weed and the Selectboard discussed several options. Mr. Weed will have the contractors include a paved swale on the westerly side of the road above Stonebridge Road in an effort to keep dirt, stone and other debris from obstructing the culvert at 30 Breakneck Hill Road. Additionally, the Highway department will replace the culvert at the end of the driveway, to make it larger and longer if possible to keep the water off of the private property.

46 Scenic Hill Road: This resident also has concerns about their driveway. Stating that winter road maintenance, water run off and work the Highway department has done to divert the natural water flow is creating excess damage to his driveway and property. The property is located on a sharp corner on a downhill slope which can make winter maintenance difficult. Previously, a small drainage ditch was installed to divert the water and a small berm was put in along the roadside, toward the uphill (southeasterly) side of the property. The Highway department will work to install a more permanent swale to help reduce damage to the resident's driveway and property.

Halls Pond Road: A resident is concerned that the Town needs to better maintain the Road. The Town of currently grading Borough Road and will do Halls Pond Road when it gets to that location. Mr. Weed wanted the Selectboard to see the condition of the Road in case the resident came to the next Selectboard meeting or contact the Selectboard directly.

A short stop was taken at the "15 Ton Bridge" on Borough Road. A discussion occurred about how the Town might be able to fix/replace the bridge without disturbing the flow of water.

9:30 AM returned to the Selectboard office. Ms. Dennis will send a letter to the resident at 30 Breakneck Hill Road to inform them of the work that will be done. Mr. Lessels will speak with the resident at 46 Scenic Hill Road and Ms. Dennis will send a letter to reiterate the conversation that Ms. Lessels has with resident. The Selectboard had a brief discussion about the Bridge on Borough Road, Mr. Weed suggested the Selectboard add a line in the Highway Budget for bridge maintenance as there are many bridges in Town that need to be maintained; painted, sand blasted, ect.

The Recreation Director, Mr. Arthur Grenier, came in and had a brief discussion with the Selectboard about a couple items the Recreation Department has outstanding. The opening of the Pool has been pushed back to June 22<sup>nd</sup>; the "Save the Pool Committee" would like to hold a

Corn hole tournament at the Pool and has requested an alcohol permit. After a brief discussion the Selectboard decided not to grant an alcohol permit. The pool will be open, families and children will be there, it does not seem appropriate to have alcohol at this event. The Committee would like to order the gazebo for Swan Common; it will take approximately two weeks to arrive. Mr. Grenier will be submitting a Purchase Order to the Selectboard at their next meeting. The gazebo will arrive wired for power; the Selectboard suggested the Committee run conduit and have the location ready to connect power next year. Ms. Nancy Fountaine sent the fee schedule for the Pool as discussed at the last Selectboard meeting. The fee schedule presented is as follows:

Charlestown Residents:

Individual Daily Rate: \$1.00  
Individual Season Pass: \$15.00  
Family Season Pass: \$40.00

Non-Residents:

Individual Daily Rate: \$3.00  
Individual Season Pass: \$20.00  
Family Season Pass: \$50.00

Mr. St. Pierre made a motion, seconded by Mr. Lessels to accept fee schedule as presented. With all in favor, the motion passed.

Mr. Lessels brought to the attention of the other Board members that he feels someone in the Town Offices is talking about Town Business outside of the Office. He is concerned about assumptions and comments that have been made regarding individuals coming in and out of the office. He does not feel the frequency or purpose of someone coming to the Offices should be scrutinized by Office staff or discussed in a public.

The Selectboard had a discussion about an employee appreciation Bar-B-Que again. Mr. St. Pierre suggested Wednesday July 3<sup>rd</sup>, just before the long holiday weekend. Mr. Lessels made a motion to have the Employee Appreciation Bar-B-Que on Wednesday, July 3<sup>rd</sup> from noon to 2:00 PM behind the Police Station, to allow the Town Offices to close at 4 PM and other departments to close at noon so they can attend the Bar-B-Que and further to allow Mrs. Carol St. Pierre to purchase the food for the luncheon (however, the Selectboard will cook on the day of the event). The motion was seconded by Mr. Neill, with all those in favor the motion passed. Ms. Dennis will notify departments and committee members.

**ADJOURNMENT:**

**Mr. St. Pierre moved to adjourn this meeting. Mr. Lessels seconded the motion. With all in favor, the meeting was adjourned at 10:35 AM.**

Respectfully submitted,  
Jessica Dennis

Approved,

Steven A. Neill

Albert St. Pierre

Jeffrey Lessels

(Note: These are unapproved Minutes. Corrections, if necessary, will be found in the Minutes of the June 19, 2019, Selectboard meeting.)